# **CURRICULUM**

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# Dairy Product / Sweets Maker



Council for Technical Education and Vocational Training

Curriculum Development Division

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#### Introduction

The competency based market oriented curriculum for **Dairy Product Maker and Sweets Maker** is designed to produce employable workforce equipped with knowledge, skills, and attitudes related to dairy product and sweets making occupation. Once the trainees acquire these competencies they will have ample opportunity for wage employment and self-employment through which they will contribute in the national streamline of poverty reduction in the country.

#### Aim

The main aim of this program is to produce employable skilled dairy products and sweets makers who will provide dairy products and sweet making services in the dairy and sweets making industries in the country.

To produce such human resources through institutional training program followed by "On the Job Training (OJT)" is made mandatory. This provision provides the trainees the opportunity for maximum experience & exposure of "The World of Work."

The graduates of this program will be able to be employed or be an entrepreneur.

### Objective

After completion of training the trainees will be able:

- To be familiar with basic milk processing technology
- To process milk products
- To perform dairy laboratory tests
- To prepare mother culture for milk products
- To prepare khoa based milk sweets
- To prepare chhana based milk sweets.
- To prepare cultured/fermented mik products
- To prepare milk based puddings / desserts

#### **Course Description**

This curriculum is based on the job required to be performed by a dairy products and sweets making technical worker. Therefore, this curriculum guide is designed to equip the trainees with skills & knowledge of the field of dairy based products and sweets making technology. This curriculum is designed in modular approach. Module one consists of milk based products. Module two comprises of processing and production of sweets items. The provision of On-the- Job Training (OJT) is included to provide the trainees the opportunities to have experience and exposure of "The World of Work" as well as practice the critical competencies. OJT commences after the completion of in-house training.

The duration of particular modules will be as mentioned in the course structure. There will be demonstration by instructors/trainers and the opportunity to practice skills/tasks necessary for this level of technicians. Trainees will practice & learn skills using typical tools, equipment, machines, and materials necessary for the program.

#### **Duration**

The total duration of this training program will be of 550 hours [390 hours in house and 160 hours O]T].

#### Target Group

The target group for this training program will be school leavers having minimum of class seven educations. Priority will be given to the individual of rural, poor, and disadvantaged groups (DAGs).

#### Target location

The target location for this training program will be all over Nepal.

#### **Group Size**

The group size for this training program will be maximum 30, provided all necessary resources to practice the tasks/ competencies as specified in this curriculum.

#### **Medium of Instruction**

The medium of instruction for this program will be Nepali or English or both

#### Pattern of Attendance

The trainees should have 80% attendance in theory classes and 90% in practical/ performance to be eligible for internal assessments and final examinations.

#### **Focus of Curriculum**

This is a competency-based curriculum. This curriculum emphasizes on competency performance. 80% time is allotted for performance and remaining 20% time is for related technical knowledge. So, the main focus will be on performance of the specified competencies in this curriculum. The provision of OJT is made to practice the critical tasks during the stated period.

#### **Entry Criteria**

Individuals who meet the following criteria will be allowed to enter into this program:

- Minimum of seven class pass
- Minimum of 15 years of age
- Should pass entrance examination

#### **Instructional Media and Materials**

The following instructional media and materials are suggested for the effective instruction and demonstration.

- *Printed Media Materials* (Assignment sheets, Case studies, Handouts, Information sheets, Individual training packets, Procedure sheets, Performance Check lists, Textbooks etc.).
- Non-projected Media Materials (Display, Models, Flip chart, Poster, Writing board etc.).
- *Projected Media Materials* (Opaque projections, Overhead transparencies, Slides etc.).
- *Audio-Visual Materials* (Audiotapes, Films, Slide-tape programs, Videodiscs, Videotapes etc.).
- *Computer-Based Instructional Materials* (Computer-based training, Interactive video etc.).

#### **Teaching Learning Methodologies**

The methods of teachings for this curricular program will be a combination of several approaches. Such as Illustrated Lecture, Group Discussion, Demonstration, Simulation, Guided practice, Practical experiences, Fieldwork and Other Independent learning.

- Theory: Mini talk, Discussion, Assignment, Group work.
- Practical: Demonstration, Observation, Guided practice and Self-practice.
- OJT

#### Follow up Provision

- *First follow up*: Six months after the completion of the program
- **Second follow up**: Six months after the completion of the first follow up
- *Follow up cycle*: In a cycle of one year after the completion of the second follow up for five years

#### **Grading System**

The trainees will be graded as follows based on the marks in percentage secured by them in tests/ evaluations.

- Distinction: Passed with 80% or above
- First Division: passed with 75% or above

- Second Division: passed with 65% or above
- Third Division: passed with 60% or above

#### **Trainees Evaluation Details**

- Continuous evaluation of the trainees' performance is to be done by the related instructor/ trainer to ensure the proficiency over each competency under each area of the whole course.
- Related technical knowledge learnt by trainees will be evaluated through written or oral tests as per the nature in the institutional phase of training.
- Trainees must secure minimum marks of 40% and 60% in theory and practical evaluations respectively.
- There will be three internal evaluations and one final evaluation of the whole course.
- The ratio between internal and final examination of knowledge test will be 20:80 but for the performance test it will just reverse.
- The entrance test will be administered by the concerned training institute.
- The OJT will be evaluated according to the OJT details stated in the curriculum

### Trainers' Qualification (Minimum)

- Diploma in Dairy Science or equivalent in related field
- Good communicative and instructional skills
- Experience in related field

#### **Trainer-Trainees Ratio**

- In theory classes 1(trainer): 20 (trainees)
- In practical classes (in workshop and laboratory) 1(trainer): 10 (trainees)

#### **Suggestions for Instruction**

### 1. Select Objective

- Write Objective of cognitive domain.
- Write Objective of psychomotor domain.
- Write Objective of affective domain

#### 2. Select Subject matter

- Study subject matter in detail.
- Select content related to cognitive domain.
- Select content related to psychomotor domain.
- Select content related to affective domain.

#### 3. Select Instructional Methods

- Teacher centered methods: like lecture, demonstration, question answers inquiry, induction and deduction methods.
- Student initiated methods like experimental, field trip/excursion, discovery, exploration, problem solving, and survey methods.
- Interaction methods like discussion, group/team teaching, microteaching and exhibition.
- Dramatic methods like role play and dramatization
- 4. Select Instructional method (s) on the basis of Objective of lesson plans and KAS domains.
- 5. Select appropriate educational materials and apply at right time and place.
- 6. Evaluate the trainees applying various tools to correspond the KAS domains.
- 7. Make plans for classroom / field work / workshop organization and management.
- 8. Coordinate among Objective, subject matter and instructional methods.
- 9. Prepare lesson plan for theory and practical classes.
- 10. Deliver /conduct instruction / program.
- 11. Evaluate instruction/ program.

### Special suggestion for the performance evaluation of the trainees

- 1. Perform task analysis.
- 2. Develop a detail task performance checklist.
- 3. Perform continuous evaluation of the trainees by applying the performance checklist.

#### Suggestion for skill training

- 1. Demonstrate task performance in normal speed.
- 2. Demonstrate slowly with verbal description of each and every step in the sequence of activity of the task performance using question and answer techniques.
- 3. Repeat 2 for the clarification on trainees demand if necessary.
- 4. Perform fast demonstration of the task.

#### Provide trainees the opportunities to practice the task performance demonstration

- 1. Provide opportunity to trainees to have guided practice.
- 2. Create environment for practicing the demonstrated task performance.
- 3. Guide the trainees in each and every step of task performance.
- 4. Provide trainees to repeat and re-repeat as per the need to be proficient on the given task performance.
- 5. Switch to another task demonstration if and only trainees developed proficiency in the task performance.

### Other suggestions

- 1. Apply principles of skill training.
- 2. Allocate 20% time for theory classes and 80% time for task performance while delivering instructions.
- 3. Apply principles of learning relevant to the learner's age group.
- 4. Apply principles of intrinsic motivation.
- 5. Facilitate maximum trainees' involvement in learning and task performance activities.
- 6. Instruct the trainees on the basis of their existing level of knowledge, skills and attitude.

#### Certificate Requirements

The related training institute will provide the training certificate of "Dairy Product /Sweets Maker" based on the prescribed in-house training and related OJT completed as per the model of the curriculum. However; individuals who complete Module (s) of the institutional training will receive the certificate of the particular module completed.

#### **Provision of Skill Testing**

The graduates who have completion certificate of **Dairy Product/Sweets Maker** may sit in the skill testing examination **Level one (Level- 1)** as provisioned and administered by the National Skill Testing Board.

## Course Structure of Dairy Product /Sweets Maker

S.N.	Modules and sub-modules	Nature	Total	Full
			hours	marks
1	Dairy Product Maker	T+P	200	150
	1. Basic Milk Processing Technology			
	2. Processing of Milk Products			
	3. Laboratory Tests			
2	Sweets Maker	T+P	190	150
	1. Khoa Based Milk Sweets			
	2. Chhana Based Milk Sweets			
	3. Cultured / Fermented Products			
	4. Milk Based Puddings / Desserts			
	In-house total		390	300
5	On-the-Job Training (1 month)	P	160	100
	Grand total		550	400

# Module: 1: Dairy Product Maker

### **Description:**

This module consists of the knowledge and skills related to dairy products making. This module provides skills and knowledge related to basic milk processing technology, processing of milk products, and laboratory tests.

### Objective:

After completion of this module the trainees will be able:

- To perform basic milk processing
- To perform processing of various milk products
- To perform various laboratory tests related to dairy

### **Sub-modules:**

- Basic Milk Processing Technology
- Processing of Milk Products
- Laboratory Tests

### **Module Structure**

S.N.	Sub-modules	Nature	Total hours	Full marks
1	Basic Milk Processing Technology	T+P		
2	Processing of Milk Products	T+P	200	150
3	Laboratory Tests	T+P		
	Total		200	150

Note: Trainers are suggested to specify theory and practical hours for each task based on the ratio of 20: 80.

### Module: 1

# Sub-module:1: Basic Milk Processing Technology

### **Description:**

This sub module consists of knowledge and skills related to basic milk processing technology. It consists of tasks related to milk processing of milk. Each task structure consists of task steps, terminal performance objective [TPO], and related technical knowledge essential for the effective performance of the task.

### Objective:

After its completion of this module the trainees will be able:

- To develop the concept of milk and its composition
- To describe physical properties of milk
- To prepare for milk reception & processing
- To pre heat and separate the cream
- To reconstitute & Recombine milk
- To homogenize the milk
- To pasteurize milk & cream
- To store the pasteurized milk
- To fill up milk
- To cool storage the filled pouches
- To clean/sanitize the dairy equipment

#### Tasks:

- 1. Develop the concept of milk and its composition
- 2. Describe physical properties of milk
- 3. Prepare for milk reception & processing
- 4. Pre heat and separate the cream
- 5. Reconstitute & Recombine milk
- 6. Homogenize the milk
- 7. Pasteurize milk & cream
- 8. Store the pasteurized milk
- 9. Fill up milk
- 10. Cool storage the filled pouches
- 11. Clean/sanitize the dairy equipment

TASK NO. 1 Develop the concept of milk and its composition.

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1.	Receive Instructions	Condition(Given):	Definition of milk
2.	Define milk	Related books, manuals and	Composition of milk
3.	Study the composition of cow,	supplies	Importance of different
	buffalo, human and goat milk.		ingredient of milk
4.	Enlist the importance of different	Task (What):	Milk and colostrums
	ingredients of milk.	Develop the concept of milk and its composition	Type of milk suitable for different products
		Standard (How well):	Curdling of milk
		The concept and its	Flavor defects of milk
		composition of different	
		species of milk developed.	

Tools/equipment: Safety:

TASK NO. 2 Describe physical properties of milk.

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1.	Receive Instructions	Condition(Given):	Physical properties of milk
2.	Explain appearance of milk.	Related books, manuals and	pH value
3.	Explain flavor of milk.	supplies	Acidity
4.	Define pH & acidity of milk.		Density of water & other
5.	Define density of milk.	Task (What):	liquid
6.	Define viscosity & surface	Describe physical properties	Importance of specific
	tension of milk.	of milk.	heat, salt balance
7.	Define boiling & freezing point		Importance of boiling &
	of milk.	Standard (How well):	freezing point of any liquid
8.	Explain specific heat, salt	Common physical properties	neezing point of any fiquid
	balance, heat stability of milk.	of milk described	

Tools/equipment:

Safety:

	ASK NO. 3 Prepare for milk reception  Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1. 2. 3. 4. 5.	Receive instructions Collect necessary tools, equipment & materials. Perform the sensory & platform test of the raw milk. Draw the sample from the raw milk. In case of milk from storage tank first run the agitator of each storage tank having raw milk to be	Condition(Given): Necessary tools, equipments and materials.  Task (What): Prepare for milk reception & processing Plan for milk processing	<ul> <li>Plan for milk processing</li> <li>Preparation for milk</li> <li>processing</li> <li>Bulk sampling</li> <li>Related calculations</li> <li>Pearson's square for</li> <li>Standardization of milk.</li> <li>Plate form test</li> </ul>
<ul><li>6.</li><li>7.</li></ul>	Draw the sample from the bulk milk.  Get the result after fat, SNF & COB test from laboratory.	Standard (How well): Milk production planned and prepared as per raw milk available	
8.	Get the requirement of the pasteurized milk & milk products from marketing department.		
9.	Plan the production for each product.		
	<ul><li>Calculate the amount of fat to be separated.</li><li>Calculate the amount of SMP to be</li></ul>		
11.	added.		

Tools/equipment:

Safety:

TASK NO. 4 Pre heat and separate the cream

Porformance Stone	Terminal Performance	Related Technical
Performance Steps	Objective	Knowledge
1. Receive instructions	Condition(Given):  Milk to be preheated to separate	Concept of pre heating
2. Collect necessary	cream	Operation of batch
tools, equipment & materials.		<ul><li>pasteurizer</li><li>Assembling of cream</li></ul>
3. Test the C.O.B. of the milk.		separator
4. Clean the batch pasteurizer.		• Fat testing of skim milk.
5. Pour the milk into the batch		Calculation for fat to be
pasteurizer.	Task (What):	<ul><li>separated</li><li>Procedure of pre heating</li></ul>
6. Open the steam or hot water.	Preheat & separate the cream.	
7. Run the agitator.		
8. Raise the temperature to		
45-50 degree Celsius.		
9. Assemble the separator.		
10. Pass the milk through the separator.		
11. Collect the cream & skim milk separately.	Standard (How well): Milk preheated & cream Separated. having less than 0.5% fat in skim milk.	

Tools/equipment: Cream separator, Batch pasteurizer Safety:

- 1. Don't run the separator without liquid.
- 2. Don't open the separator unless the bowl completely stops.

TASK NO. 5 Reconstitute & Recombine milk.

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1. 2. 3.	Receive instructions Collect necessary tools, equipment & materials Calculate the quantity of SMP or WMP required.	Condition(Given): Skim milk powder/ whole milk powder to be reconstituted/recombined to fulfill the requirements of milk solid.	<ul> <li>Concept of reconstitution and recombination of milk</li> <li>Judging the quality of powder</li> <li>Calculating the needed</li> </ul>
<ol> <li>4.</li> <li>5.</li> </ol>	Get the Luke warm water or milk in mixing vessel/batch pasteurizer.  Connect the mixing hoper & pump.	Task (What): Calculate the required quantity of milk & mix with water or milk.	quantity of powder  Composition of milk powder  Solubility of milk powder.  Procedure of reconstitution
6. 7. 8. 9.	Cut the powder bag.  Start the pump.  Put the SMP/WMP into the mixing hoper.  Disconnect the pump & hoper when all powder is mixed.	Standard (How well): Powder mixed with water or milk & tested to get required composition. The product tested to confirm the required combination to the accuracy of 98%.	

**Tools/equipment:** Powder mixing hoper, milk pump, storage tank/batch pasteurizer. **Safety:** 

- 1. Do not use cold water for mixing the powder.
- 2. Cut and put the powder bag upside down into the hoper.

TASK NO. 6 Homogenize the milk.

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1.	Receive instructions	Condition(Given):	Concept of milk
2.	Collect necessary tools, equipment	Whole milk and high pressure homogenizer	homogenization
	& materials.		Proper temperature &
3.	Open the water supply in the		pressure required for the
	piston chamber.		product to be homogenized.
4.	Run & sanitize the homogenizer.		Principles of
5.	Heat the milk to 65-70 deg. Celsius.	Task (What): Homogenize the milk.	<ul><li>homogenization</li><li>Construction and working of homogenizer.</li></ul>
6.	Pass the milk through homogenizer.		Homogenization procedure
7.	Increase the pressure as required.		
8.	Collect the homogenized milk separately.	Standard (How well): Milk homogenized to get uniform size of fat	
9.	Release the pressure when all milk is homogenized.	globules so as to decrease the cream	
10	Clean the homogenizer with water, lye solution & again with hot water.	layer formation.	
	water.		

**Tools/equipment:** Homogenizer with pressure adjustment knob and pressure gauge. **Safety:** 

- 1. Open water supply on piston before starting the homogenizer.
- 2. Increase the homogenizing pressure slowly

TASK NO. 7 Pasteurize milk & cream

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1.	Receive instructions	Condition(Given):	Concept of pasteurization
2.	Collect necessary tools, equipment	Raw milk/cream to	Operation of pasteurizing
	& materials.	be pasteurized and	equipment
3.	Test the clot on boiling test of the	batch pasteurizer/plate	Nepal food act standard
	milk.	heat exchanger.	pasteurized milk/cream.
4.	Clean & sanitize the pasteurizing		Different methods of
	equipment & pipe lines.		pasteurization
5.	Open the water/steam as per		<ul> <li>Different types of equipments</li> </ul>
	requirement of the pasteurizing		used for pasteurization
	Equipment.	Task (What):	<ul> <li>Purpose and benefit of</li> </ul>
6.	Raise the temperature up to 65	Pasteurize milk & cream	pasteurization
	deg. Celsius for milk & 80 deg		
	Celsius in case of batch pasteurizer		Procedure of
	for cream & hold for 30 minutes.		pasteurization
7.	Drain the hot water & open tape	Standard (How well):	
	water & the chilled water to cool	Milk & cream	
	down to 4 deg. Celsius.	pasteurized meeting food	
8.	Raise the temperature to 75 deg.	act standard of Nepal.	
	Celsius for milk in case of plate		
	heat exchanger & 85 deg .Celsius		
	for cream.		
9.	Cool to 4 deg. Celsius for milk &		
	10 deg .Celsius for cream.		

Tools/equipment: Pasteurizing equipment

### Safety:

- 1. Observe personal hygiene.
- 2. Check the operation of flow diversion valve.(FDV)

TASK NO. 8 Store the pasteurized milk.

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions Clean & sanitize the insulated	Condition(Given): Pasteurized milk and store	Concept of milk re- standardization
	storage tank.		Construction of the milk
3.	Circulate the pasteurized chilled water to lower down the temperature of inner chamber.	Task (What):	<ul><li>storage tank</li><li>Storage temperature</li></ul>
4.	Put the pasteurized milk in the storage tank at or below 4 deg Celsius.	Store the pasteurized milk.	Cleaning procedure for storage tanks
5.	Note down the temperature of the milk .	Standard (How well):	
6.	Use the milk by next day.	Pasteurized milk stored in hygienically safe condition.	

**Tools/equipment:** Insulated storage tank made of stainless steel inside fitted with agitator and thermometer.

**Safety:** Use the milk by next day

TASK NO. 9 Fill up milk.

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1.	Receive instructions	Condition(Given):	Construction of the filling
2.	Collect necessary tools, equipment	Pasteurized milk to be	machine
	& materials.	filled & packed	Operation of the filling
3.	Check the condition of the	in polythene pouch	machine
	filling machine.	using form fill &	Quality of polythene film
4.	Sanitize the filling machine.	seal machine	used for milk filling
5.	Check whether UV rays is		Testing of polythene film
	in working condition.	Task (What):	Procedure of filling up
6.	Place the rill of polythene film	Fill in the pasteurize milk	r rocedure or mining up
	at proper place in the machine.	in ½ litre or 1 litre	
7.	Draw & adjust the film.	poly pouch.	
8.	Check the vertical &		
	horizontal sealing element.		
9.	Replace the Teflon tape if required.	Standard (How well):	
10	. Adjust the sealing temperature.	Pasteurized milk is filled	
11	. Start the machine & open	& sealed without	
	the valve for milk.	post contamination	
12	. Check the size of the pouch	in pouches of 500ml	
	& weight/volume of the milk.	or 1000ml with less than	
13	. Clean & sanitize the machine when	1% accuracy.	
	filling is completed.		

**Tools/equipment:** FFS machine, weighing balance, milk crate. **Safety:** 

- 1. Always shut the door while operating the machine
- 2. Do not insert finger or hand in between the sealing jaw while machine is running.

TASK NO. 10 Cool storage the filled pouches.

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1.	Receive instructions	Condition(Given):	Operation of cold store.
2.	Clean the floor of the cold store.	Pasteurized filled milk is to be stored so as to protect	Temperature adjustment
3.	Set the cold store temperature at 4	from spoilage/	
	deg. Celsius (cut off at 2 deg	quality degradation &	
	.Celsius & start at 6 deg .Celsius).	easy countable.	
4.	Put the filled pouches in crate, 20		
	pouches in each crate.	Task (What):	
5.	Stack the crate up to 8 crate,	Cool storage the filled	
	depending upon the height of the cold store.	pouches	
6.	Store the milk crates in rows		
	leaving sufficient space in between		
	to facilitate movement and air	Standard (How well):	
	flow.	Filled milk pouches stored in safe & easy	
7.	Count the number of stock, crate, & milk pouches.	Countable condition.	
8.	Record the quantity.		

Tools/equipment:. Milk crates, Crate trolley

Safety: Don't stack crate too high

TASK NO. 11 Clean / sanitize the dairy equipment

Performance Step	Terminal Performance Objective	Related Technical Knowledge
<ol> <li>Receive instruction.</li> <li>Collect necessary tools, equipment and materials.</li> <li>Thoroughly rinse the equipments with clean cold water in order to remove loose dirt.</li> <li>Prepare 0.8 to 1.0 percent of the alkaline detergent solution in warm water in a wash-up tank and maintain the temperature at about 50 o c.</li> <li>Introduce the detergent solution into the equipment. Thoroughly brush the equipment surface, insid and outside with a clean brush.</li> <li>Wash the utensil with enough frest cold water, using a clean brush again if needed, to remove all trace of detergent.</li> <li>Sanitize the equipment by steam or hot water after cleaning and /or by rinsing with chlorine solution (200ppm)</li> </ol>	Task (what ):  Clean / sanitize dairy equipment  Standards ( How well ):  Dairy equipments cleaned and sanitized with the removal of soil from the surface and destruction of all	<ul> <li>Concept of cleaning.</li> <li>Concept of sanitization.</li> <li>Selection of detergents and sanitizers.</li> </ul>

**Tools, Equipments:** Two compartment wash-up tank, clean brushes. **Safety:** Use rubber gloves to avoid skin injury from detergent.

### Module: 1

# Sub-module: 2: Processing of Milk Products

### Description

This sub module consists of knowledge and skills related to processing of milk products. It consists of tasks related to milk products processing. Each task structure consists of task steps, terminal performance objective [TPO], and related technical knowledge essential for the effective performance of the task.

### Objective:

After its completion of this module the trainees will be able:

- To produce plain butter
- To produce table butter
- To produce Ghee from butter.
- To produce Yogurt/Dahi
- To produce Lassi.
- To produce Sikarni
- To produce paneer.
- To produce Chhana
- To produce Khoa
- To produce Ice cream
- To produce sterilized milk.

### Tasks:

- 1. Produce plain butter
- 2. Produce table butter
- 3. Produce Ghee from butter.
- 4. Produce Yogurt/Dahi
- 5. Produce Lassi.
- 6. Produce Sikarni
- 7. Produce paneer.
- 8. Produce Chhana
- 9. Produce Khoa
- 10. Produce Ice cream
- 11. Produce Sterilized milk.

TASK NO. 1 Produce plain butter.

	Steps	Terminal Performance Objective	Related Knowledge
1.	Receive instructions	Condition(Given):	Concept of plain butter
2.	Collect necessary tools, equipment & materials.	Butter churn and standard	Acidity test of cream
3.	Take the temperature of the cream		Moisture test of butter
4.	Test the acidity of the cream and if it is high, neutralize with soda bicab/ caustic neutralizers.	Task (What): Churn cream to produce plain	<ul><li> Quality &amp; grading of butter</li><li> Storing condition for</li></ul>
5.	Take the cream into churn up to $1/3^{rd}$ barrel capacity.	butter	butter
6.	Adjust the fat content to 38-42% by adding chilled water.		Butter molding machine
7.	Close the lid & run the butter	Standard (How well):	Procedure
	churn.	Plain butter produced as per the	
8.	Open the chilled water to sprinkle on the churn if such facility is	given standard.	
	provided.	Butter churned	
9.	Rotate the churn at high speed.	from cream	
10.	Observe the sight glass & if it is clean, stop the churn & open the lid.	having permissible loss of fat in butter.	
11.	Add break up water.	1033 Of fat III Dutter.	
12.	Close the lid & rotate again at medium speed.		
13.	Stop the churn		
14.	Test the moisture percentage of the butter.		
15.	Adjust the moisture content if necessary.		
16.	Take out the butter		
17.	Store the butter in deep freeze.		
18.	Clean the churn with hot water & detergent solution		
19.	Leave the churn open for drying.		

Tools/equipment: Butter churn .Butter scoop, moisture balance.

Safety: Keep the air vent open while churning.

TASK NO. 2 Produce table butter.

	Steps	Terminal Performance Objective	Related Knowledge
1.	Receive instructions	Condition(Given):	Butter colour
2.	Collect necessary tools, equipment & materials.	Butter churn.	<ul><li>Butter salt</li><li>Food Act related to butter</li></ul>
3.	Take chilled cream at 8-10 deg. Celsius in butter churn.		standard • Fat test of cream& butter
4.	Adjust the fat content to 38-42% by adding chilled water.		<ul><li>Moisture test of butter</li><li>Quality &amp; grading of butter</li></ul>
5.	Add butter colour.		Storing condition for butter
6.	Close the lid & run the butter churn.	Task (What): Produce table butter	Butter molding machine.
7.	Open the chilled water to sprinkle on the churn if such facility is provided.		Procedure
8.	Rotate the churn at high speed.		
9.	Observe the sight glass & if it is clean, stop the churn & open the lid.		
10.	Add break up water.		
11.	Close the lid & rotate again at medium speed.		
12.	Stop the churn	Standard (How well): Table butter with	
13.	Add butter salt	smooth consistency and	
14.	Work out the butter.	uniform salt produced.	
15.	Test the moisture percentage of the butter.		
16.	Adjust the moisture content if necessary.		
17.	Take out the butter & pack		
18.	Store the butter in deep freeze.		
19.	Clean the churn with hot water & detergent solution		
20.	Leave the churn open for drying.		

Tools/equipment: Butter churn with worker, Butter scoop, moisture balance.

**Safety:** Keep the air vent open while churning.

TASK NO: 3 Produce Ghee from butter.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1.	Receive instructions	Condition(Given):	Construction and operation
<ol> <li>3.</li> <li>4.</li> <li>5.</li> </ol>	Collect necessary tools, equipment & materials.  Put the butter into the butter milting vat.  Transfer the milted butter into the settling tank.  Drain out the butter milk and transfer the milted butter into the ghee gattle.	Plain butter and ghee plant  Task (What):  Make ghee from butter  using Steam jacketed	of butter milting vat, ghee cattle, high pressure filter and clarifier  Characteristics flavour and texture of ghee  Judging and grading the ghee  Production loss
6. 7. 8.	Boil the ghee up to 110 deg Celsius.  Close the steam valve & leave on disturbed for some time.  Pass the ghee through filter and	Vassar.	Procedure
	clarifier.	Standards (How well):	
9.	Store the ghee in storage tank.	Butter having granular	
11.	Fill the ghee at 45 deg Celsius.  Store the fill pouches/ Counter at ambient temperature for 24 hrs for crystallization.	texture & characteristics aroma produced with permissible loss of fat.	
12.	Transfer to cold store for further storage.		

**Tools/equipment:** Ghee plant having butter milting vat, settling tank, ghee cattle, high pressure filter, clarifier, packing machine.

### Safety:

- 1. Take care of slippery surface of the ghee section.
- 2. Don't apply more steam pressure in ghee cattle.
- 3. Do not hold the ghee at final temperature for long time.

TASK NO: 4 Produce Yogurt/Dahi

Per	formance steps	Terminal Performance Objective	Related Technical Knowledge
materials. 3. Take milk of batch paster. 4. Heat the materials. 5. Mix sugar, other addit. 6. Heat to cit. 7. Homogenia.	cessary tools, equipment & of required fat % into the	Condition(Given): Milk & other additives and batch pasteurizer.  Task (What): Produced yoghurt/ dahi.	<ul> <li>Quality of milk suitable for yoghurt</li> <li>Different varieties of yoghurt</li> <li>Effect of heat on body and texture of yoghurt</li> <li>Homogenizing yoghurt milk</li> <li>Yoghurt culture</li> <li>Procedure</li> </ul>
11. Fill in the control of the contr	cup or pouches.  t 42 deg Celsius for 3 to 4  c cold store and store till	Standards (How well): Firm set yogurt/dahi with good aroma & taste produced.	

**Tools/equipment:** Batch pasteurizer with heating & cooling facility, Homogenizer Incubator, cold store, filling unit.

Safety: Don't laps between culture addition and filling in the cup.

TASK NO. 5 Produce Lassi.

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
2. 3.	Receive instructions Collect necessary tools, equipment & materials. Take milk with 4% fat & 9% SNF. Heat to 85 deg. Celsius & hold for 15 min. Cool to 30 – 30 deg. Celsius. Add dahi culture.	Condition(Given): Milk, equipped lab and standard.  Task (What): Produce sweet lassi.	<ul> <li>Concept of lassi</li> <li>Judging the quality of sugar</li> <li>Selecting appropriate quality of colour &amp; flavor</li> <li>Fat &amp; SNF Test</li> <li>Dahi culture</li> <li>Operation of homogenizer</li> <li>Procedure</li> </ul>
7. 8. 9.	Incubate for 8 – 12 hrs. Add water @ 13% of milk & sugar @ 8%. Mix well & pass through	Standard (How well):	
10.	homogenizer with out applying pressure. Fill & seal in poly pack. Store in cold store.	Sweet lassi produced with saffron and cardamom flavour as per the standard.	

**Tools/equipment:** Batch Pasteurizer, Homogenizer, Packing machine. **Safety:** 

TASK NO. 6 Produce Sikarni.

	Performance Steps	Terminal Performance Objective	Related Technical Knowledge
1.	Receive instructions	Condition(Given):	Concept of sikarni
2.	Collect necessary tools, equipment	Milk; equip lab, sugar &	Cream separation
	& materials.	flavouring agent.	Taste & flavour of good
3.	Heat whole milk to 40 deg. Celsius.		quality sikarni
4.	Separate the cream.		Flavouring & colouring
5.	Pasteurize, cool & store the cream.		ingredients
6.	Take the skim milk in an aluminum	Task (What):	Procedure
	can.	Prepare sikarni using skim	
7.	Heat to 85 deg. Celsius & hold for	milk & cream.	
	10 min.		
8.	Cool to 30-32 deg. Celsius & add		
	dahi culture.		
9.	Put the curd mass into a muslin		
	cloth & hang till dropping of free	Standard (How well):	
	water stops.	Smooth textured sikarni	
10.	Take the drained curd mass into a	prepared.	
	vessel & knead well.		
11.	Pass through muslin cloth.		
12.	Add flavoring & coloring		
	ingredient & mix well.		
13.	Fill in 50 ml or 100 ml cup by		
	weighting.		
14.	Store in cold store.		

**Tools/equipment:** Aluminum can plunger, heating facility muslin cloth. **Safety:** 

- 1. Hang the curd in cool place.
- 2. Maintain personal hygiene.

TASK NO: 7 Produce paneer.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
2. (	Receive instructions. Collect necessary tools, equipment & materials. Take fresh buffalo milk.	Condition(Given): Fresh buffalo milk, necessary tools and equipment	<ul> <li>Coagulant preparation</li> <li>Quality of paneer</li> <li>Yield of paneer</li> <li>Different type of press.</li> </ul>
4. I	Heat to 85-90 deg Celsius. Prepare coagulant (Citric acid solution).		<ul> <li>Vacuum packing machine</li> <li>Factor effecting coagulation of milk</li> </ul>
7. I 8. F 9. I	Add coagulant to milk at 80-85 deg Celsius while stirring. Leave on disturb for 10 min. Filter through muslin cloth. Put the coagulant into the hoop. Apply pressure and leave it for some	Task (What): Produce paneer.	• Procedure
11. F ii 12. C F 13. U	ime (nearly 30 to 60 min). Remove pressure and put the cape nto the cold water. Cut the paneer into required size & back. Use vacuum packing machine for backing. Store in cold room.	Standards (How well): Paneer of good body & texture prepared with desired yield.	

**Tools/equipment:** Milk heating vessel, plunger, press, hoops, vacuum packing machine. **Safety:** 

- 1. Filter the coagulum carefully.
- 2. Read instruction carefully before operating vacuum packing machine.

TASK NO: 8 Produce Chhana

Performance steps	Terminal Performance Objective	Related Technical Knowledge
<ol> <li>Receive instructions.</li> <li>Collect necessary tools, equipment &amp; materials.</li> <li>Take fresh cow milk.</li> <li>Heat to 90 deg Celsius or boil.</li> </ol>	Condition(Given): Cow milk and citric acid as a coagulant.	<ul> <li>Differentiating cow &amp; buffalo milk</li> <li>Quality of Chhana suitable for sweet preparation</li> <li>Coagulant preparation</li> </ul>
<ol> <li>Cool to 70 deg Celsius.</li> <li>Prepare Coagulant.</li> <li>Add Coagulant while stirring.</li> <li>Leave undisturbed for 10 min.</li> <li>Filter coagulum through muslin cloth.</li> <li>Deep the coagulum with cloth in</li> </ol>	Task (What): Prepare Chhana from cow milk for sweet preparation.	<ul><li>Yield of Chhana</li><li>Production loss of Chhana</li><li>Procedure</li></ul>
following tape water to cool down.  11. Hang the Chhana mass till dropping of free water stops.  12. Use fresh Chhana for sweet preparation.	Standards (How well): Soft and smooth Chhana produced.	

**Tools/equipment:** Milk heating vessel, plunger, and muslin cloth.

**Safety:** Filter the coagulum carefully.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
<ul><li>3.</li><li>4.</li><li>5.</li><li>6.</li></ul>	Receive instructions. Collect necessary tools, equipment & materials. Take fresh buffalo milk. Test for neutralization addition. Take the milk in iron karahi. Apply fire while agitating the milk continuously. Slow down heat when pat formation starts,. Add a small quantity of citric acid solution to granular khoa is	Condition(Given): Buffalo milk, adulteration testing kit, Karahi, ladle & oven.  Task (What): Prepare khoa in iron karahi using buffalo milk.	<ul> <li>Concept of desiccated sweets</li> <li>Types of desiccated sweets</li> <li>Introduction of khoa</li> <li>Judging the quality of milk.</li> <li>Different varieties of kho used for sweet preparation</li> <li>Grading of khoa</li> <li>Storage of khoa</li> <li>Procedure</li> </ul>
	required.  Take out for the fire.  Allow to cool down.  Store in cool.	Standards (How well): Soft, white & granular khoa produced from buffalo milk.	

Tools/equipment: Iron karahi, laddle, oven with control.

**Safety:** Observe personal safety.

TASK NO. 10 Produce Ice – cream

Terminal Performance Objective	Related Knowledge
Objective Condition(Given): Milk & necessary ingredients.  Task (What): Prepare mix for ice-cream. Produce Ice cream by freezing the mix.  Standard (How well): Smooth textured ice cream	<ul> <li>Related Knowledge</li> <li>Composition of various varieties of ice cream</li> <li>Types of Ice cream</li> <li>Calculating the quality of different ingredient of Ice cream mix</li> <li>Stabilizer &amp; Emulsifier.</li> <li>Colour &amp; flavour</li> <li>Ice cream freezers, its construction &amp; operation.</li> <li>Economy of Ice-cream production</li> <li>Measuring over run.</li> <li>Fat testing of IC</li> <li>Operation of homogenizer.</li> <li>Homogenizing pressure &amp; temperature</li> <li>Hardening tunnel</li> <li>Procedure</li> </ul>
with 80 – 90 % over run produced.	
	Objective Condition(Given): Milk & necessary ingredients.  Task (What): Prepare mix for ice-cream. Produce Ice cream by freezing the mix.  Standard (How well): Smooth textured ice cream with 80 – 90 % over run

Tools/equipment: Batch Pasteurizer, Aging vat, Ice cream freezer, deep freeze, homogenizer.
Safety: Personal Safety at each step.

TASK NO. 11 Produce sterilized milk.

Performance Steps	Terminal Performance Objective	Related Technical Knowledge
<ol> <li>Receive instructions</li> <li>Collect necessary tools, equipment &amp; materials.</li> <li>Select the milk with 70% alcohol negative.</li> <li>Heat, separate &amp; standardized to 3% fat &amp; 9.0% SNF.</li> <li>Heat to 75 deg. Celsius &amp; homogenize with double stage homogenizer.</li> </ol>	Condition(Given): Flour, milk and batch sterilizer.  Task (What): Prepare sterilize milk in glass bottle.	<ul> <li>Definition of sterilized milk</li> <li>Alcohol test</li> <li>Creaming index</li> <li>Crown capping</li> <li>Quality of glass bottle Suitable of sterilization</li> <li>Cream separation</li> <li>Standardization</li> <li>Operation of homogenizer</li> <li>Procedure</li> </ul>
<ol> <li>Add refined white sugar.</li> <li>Cool to 5 deg. Celsius.</li> <li>Fill in the bottle.</li> <li>Apply crown pack.</li> <li>Auto calves at 120 deg. Celsius for 20 min.</li> <li>Release the pressure &amp; take out the bottle from the stabilizer.</li> <li>Store at atmospheric temperature.</li> </ol>	Standard (How well): Sterilize flavour milk produced with out any spoilage of milk or bottle with minimum 30 days shelf life.	

**Tools/equipment:** Aluminum can plunger, heating facility Separator, homogenizer, Auto clave, Glass bottle, Crown capping machine. **Safety:** 

- 1. Don't apply more steam pressure than required.
- 2. Don't open the lead when sterilizer is hot. & under pressure.

### Module: 1

# **Sub-module: 3: Laboratory Tests**

### **Description:**

This sub module consists of knowledge and skills related to laboratory tests. It consists of tasks related to laboratory tests of milk and milk products. Each task structure consists of task steps, terminal performance objective [TPO], and related technical knowledge essential for the effective performance of the task.

### Objective:

After its completion of this module the trainees will be able:

- To determine PH of milk & yoghurt.
- To determine acidity of the milk /dahi/yoghurt
- To determine fat content in yoghurt.
- To determine fat content in Ice-cream.
- To determine total solid of ice-cream.
- To determine titratable acidity of ghee & butter.
- To determine moisture content of butter &ghee.
- To determine fat % in butter
- To determine over-run of Ice cream.
- To prepare Yoghurt culture.
- To sanitize glassware & laboratory equipments.

#### Tasks:

- 1. Determine PH of milk & yoghurt.
- 2. Determine acidity of the milk /dahi/yoghurt
- 3. Determine fat content in yoghurt.
- 4. Determine fat content in Ice-cream.
- 5. Determine total solid of ice-cream.
- 6. Determine titratable acidity of ghee & butter.
- 7. Determine moisture content of butter & ghee.
- 8. Determine fat % in butter
- 9. Determine over-run of Ice cream.
- 10. Prepare Yoghurt culture.
- 11. Sanitize glassware & laboratory equipments.

TASK NO: 1 Determine PH of milk & yoghurt.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions. Collect necessary tools, equipment & materials.	Condition(Given): Milk & yoghurt and and P <sup>H</sup> meter	<ul> <li>Concept of PH test</li> <li>P<sup>H</sup> of milk &amp; milk</li> <li>products</li> </ul>
3.	Read the manufacturers instruction for operation of the $P^H$ meter.		Importance & usefulness     of P <sup>H</sup>
4.	Take 10 gm well mixed sample of milk & yoghurt separately & mix with 10 ml of water.	Task (What): Determine P <sup>H</sup> of milk & yoghurt.	<ul> <li>Working of P<sup>H</sup> meter</li> <li>P<sup>H</sup> range</li> <li>Buffer solution</li> </ul>
5.	Standardize the instrument against known buffer solution.		Procedure of testing
6.	Check against another buffer solution of different P <sup>H</sup> .		
7. 8.	Calomel and milk half cells to the potential meter.  Read the result directly from the	Standards (How well): P <sup>H</sup> of milk & yoghurt	
	instrument.	determined accurately.	

**Tools/equipment:** P<sup>H</sup> meter equipped with measuring & reference electrode, analytical balance, spoon & spatula.

**Safety:** Read the instruction carefully before using P<sup>H</sup> meter.

TASK NO: 2 Determine acidity of the milk /dahi/yoghurt.

Performance steps	Terminal Performance Objective	Related Technical Knowledge
<ol> <li>Receive instructions.</li> <li>Collect necessary tools, equipment &amp; materials.</li> <li>Prepare reagents &amp; apparatus.</li> <li>Thoroughly mix the milk &amp; dahi.</li> <li>Measure 10 ml of content into the porcelain basin.</li> <li>Add equal volume of freshly boiled &amp;</li> </ol>	Condition(Given): Milk, yoghurt well equipped lab  Task (What):  Determine acidity of the milk /Dahi	<ul> <li>Concept of acidity test</li> <li>Reagent preparation</li> <li>Calculating % acidity</li> <li>Interpreting result in relation to quality of milk &amp; dahi</li> <li>Procedure of testing</li> </ul>
<ul> <li>cooled water.</li> <li>7. Add 1 ml of phenolphthalein indicator.</li> <li>8. Titrate against standard solution of NaoH while stirning with glass rod.</li> <li>9. Observe the change in colour i.e. punk tint.</li> <li>10. Complete the titration within 20 seconds.</li> </ul>	Standards (How well): % age acidity of milk & yoghurt determined. Quality of milk & yoghurt assessed.	

**Tools/equipment:** Burette with Boca lime guard tubes, measuring cylinder, 10ml pipette, white porcelain basin, stirring glass rod.

**Safety:** Avoid incorporation of air while mixing.

TASK NO: 3 Determine fat content in yoghurt.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions.  Collect necessary tools, equipment & materials.	Condition(Given): Yoghurt and Gerber equipment and butyrometer	<ul><li>Concept of fat content test</li><li>Composition of yoghurt</li><li>Operation of centrifuge</li></ul>
3.	Take 10 ml of Gerber sulpheric acid into the butyrometer.		<ul><li>machine</li><li>Pre ph of Gerber sulpheric</li></ul>
4.	Pour 10 ml of well mixed sample carefully.	Task (What): Determine fat content in yoghurt.	<ul><li>acid</li><li>Quality of acid &amp; alcohol</li></ul>
5.	Put 2 ml of amyl alcohol into the butyrometer.		<ul><li>used for the testing</li><li>Standardization of glass ware</li></ul>
6. 7.	Shake well & centrifuge.  Put the butyrometer in water bath maintained at 65 deg Celsius for 5		Procedure of testing
8. 9.	min.  Take the reading.  Multiply this reading with 1.05 to get actual fat content of the dahi.	Standards (How well): Fat percentage in yoghurt determined	

**Tools/equipment:** Gerber centrifuge, Gerber butyrometer, hot water halt, acid & alcohol tilt measure 10 ml pipette, lock stopper, lock stopper key, shaking stand.

## Safety:

- 1. Handle acid carefully.
- 2. Close the cork carefully using lock stopper key.
- 3. Use shaking stand for shaking the butyrometer.
- 4. Pour the milk slowly in the butyrometer through the side of the neck.

TASK NO: 4 Determine fat content in Ice-cream.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
2.	Receive instructions Collect necessary tools, equipment & materials. Weigh a carefully 5 gm of milted	Condition(Given): Ice cream, sulpheric acid and Gerber equipment	<ul> <li>Composition of ice cream.</li> <li>Sulpheric acid preparation for ice cream testing. (Specific gravity 1.807)</li> </ul>
	sample into the ice cream butyrometer.	Task (What):	Procedure of testing
4.	Add 6 ml of hot water for dilution and wash.	Determine fat content in Ice-cream.	
<ul><li>5.</li><li>6.</li></ul>	Take 10 ml of sulpheric acid into the butyrometer & add 1 ml of amyl alcohol.  Insert the stopper.	Standards (How well): Fat content in ice cream determined.	
7.	Shake, invert 5 times and centrifuge 5 min at 1100 RPM.		

**Tools/equipment:** Ice cream butyrometer (0-12% range), 1 ml & 5 ml pipette, electronic weighing balance.

- 1. Handle acid carefully.
- 2. Close the cork carefully using lock stopper key.
- 3. Use shaking stand for shaking the butyrometer.
- 4. Pour the milk slowly in the butyrometer through the side of the neck.

TASK NO: 5 Determine total solid of ice-cream.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions. Collect necessary tools, equipment & materials.	Condition(Given): Ice- cream and by gravimetric equipment	<ul><li>Concept of total solid test</li><li>Composition of ice-cream</li><li>Operation of hot air oven</li></ul>
3.	Weigh a clean, dry and empty porcelain dish (w).		and electronic balance  • Procedure of testing
4. 5.	Weigh 2 to 4 gm of mix sample of ice cream into the dish (w1).  Place the dish uncovered on boiling	Task (What):	
	water bath at least for 30 minutes until it appears dry.	Determine total solid of ice-cream.	
6.	Remove the dish from the water bath, wipe the bottom and keep the dish in the hot air oven over a silica triangle and heat at 98-100 deg Celsius for about 3 hrs.		
	Transfer the dish to a decicator, after three hrs; allow it to cool for about 30 min.	Standards (How well): TS % calculated using formula as (W2-W)/(W1-W)*100	
8. 9.	Weigh the dish (W2).  Return the dish to the oven and heat for 1 hrs.	-	
10.	Remove it to the desicator, cool and weigh as before. Repeat if necessary until the loss of weigh between successive weighing does not exceed 0.5 mg. (w2).		

**Tools/equipment:** Porcelain dish, hot air oven, and balance (sensitivity 0.1 mg). **Safety:** 

TASK NO: 6 Determine titratable acidity of ghee & butter.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions. Collect necessary tools, equipment & materials.	Condition(Given): Titratable acidity, butter or ghee and titration equipment	<ul> <li>Concept of titratable acidity test</li> <li>Normal acidity of ghee and</li> </ul>
3.	Weigh accurately about 20 gram of the butter sample in a dry 250-ml conical flask.	Task (What): Determine titratable acidity	<ul><li>butter</li><li>Importance of titratable acidity</li></ul>
5.	Add 90 ml of hot, previously boiled water and shake the contents.  Titrate with 0.02N sodium hydroxide while still hot, using one milliliter of	of ghee & butter.	<ul> <li>Preparation of sodium hydroxide solution for titration.</li> <li>Procedure of testing</li> </ul>
	the phenolphthalein indicator.	Standards (How well): Percentage Titratable acidity(as lactic acid) Calculated using formula (9*N*V)/W.	

**Tools/equipment:**. Burette with soda- lime guard tube, conical flask(250 ml capacity). **Safety:** 

TASK NO: 7 Determine moisture content of butter & ghee.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1.	Receive instructions	Condition(Given):	Concept of moisture
2.	Collect necessary tools, equipment &	Butter & ghee, desiccators and other	content test
	materials.	equipment	Composition of butter and
3.	Clean the aluminum dish and dry in an		ghee
	oven.		Legal requirement of butter
4.	Allow to cool to the room temperature in		and ghee
	desiccators and weigh the dish.		Procedure of testing
5.	Accurately weigh into the dish 10 gm of	Task (What):	
	the sample in the aluminum dish, using	Determine moisture	
	the appropriate balance. (w1).	content of butter &ghee.	
6.	Place the dish over the hot plate and heat		
	the dish agitating continuously by swirling		
	the beaker using tongs if necessary or by		
	stirring the contents with a glass rod.		
	Control the heating and agitating so that		
	losses by spattering and frothing are		
	avoided.	Standards (How well):	
7.	Continue the heating of the sample, until	Moisture percentage by	
	the frothing stops & foaming broken. The	weight determined using formula 100*(W1-	
	colour of the non fat solids changes from	W2)/(W1-W)	
	creamy white to yellow brown.	, , ,	
8.	Note: A whitish, yellow colour indicates		
	insufficient heating which results in low values.		
	On the other hand a dark brown colour or black		
	curd indicates over heating which results in high		
	values.		
9.	Allow the dish to cool in desiccators		
	when cooled; place the dish on the		
	balance. Record the weight. Weight w2.		

**Tools/equipment:** Flat bottomed aluminum dish, tongs, balance, electric hot plate, desiccators, gas burner.

TASK NO: 8 Determine fat % in butter.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions Collect necessary tools, equipment & materials.	Condition(Given): Butter, butyrometer and Gerber equipment	<ul><li>Concept of fat % age test in butter</li><li>Preparation of sulphuric acid</li></ul>
<ol> <li>3.</li> <li>4.</li> </ol>	Weigh 5 gram well mixed butter sample into the stopper funnel and fix the funnel to the butter butyrometer.  Add 10 ml. sulphuric acids through the		<ul> <li>suitable for butter fat testing</li> <li>Composition of butter</li> <li>Principle of fat testing</li> <li>Procedure of testing</li> </ul>
5.	upper opening of the butyrometer.  Add 1 ml. amyl alcohol to the butyrometer and adjust the level up to the top graduated scale mark adding	Task (What): Determine fat % in butter	
6.	distilled water.  Close the butyrometer with a rubber stopper and mix the content thoroughly by inverting the butyrometer at least 10 times.	Standards (How well): Fat content of the butter observed clearly in the column of butter	
7.	Centrifuge for 5 minutes and place the butyrometer in the water bath at 65 deg. Celsius.	butyometer.	

Tools/equipment: Butter butyrometer (70-90% range) with stopper funnel, balance, Gerber centrifuge (1100 rpm), water bath (65 deg. Celsius).

- 1. Handle acid carefully.
- 2. Close the cork carefully using lock stopper key.
- 3. Use shaking stand for shaking the butyrometer.
- 4. Pour the milk slowly in the butyrometer through the side of the neck.

TASK NO: 9 Determine over-run of Ice cream.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2. 3. 4. 5.	Receive instructions. Collect necessary tools, equipment & materials. Take the accurate weight of the ice cream cup. Weight W. Fill up the cup with ice cream mix and weigh again. Weight W1. Empty the cup and fill the same with	Condition(Given): Ice-cream, necessary tools and equipment  Task (What): Determine over-run of Ice	<ul> <li>Concept of over-run test</li> <li>Factor affecting over-run</li> <li>Legal requirement of over-run in ice-cream</li> <li>Procedure of testing</li> </ul>
	ice cream after freezing and weigh again. Weight W2.	Standards (How well): Percentage over-run determined using formula as (W1-W2)/(W2-W)*100.	

**Tools/equipment:** Weighing balance (at least two decimals) and an ice cram cup of specific known volume.

TASK NO: 10 Prepare yoghurt culture.

Performance steps	Terminal Performance Objective	Related Technical Knowledge
<ol> <li>Receive instructions.</li> <li>Collect necessary tools, equipment &amp; materials.</li> <li>Dissolve non fat dry milk to get 10% T.S. liquid milk.</li> </ol>	Condition(Given): Freeze dried commercial culture in used to prepare mother, intermediate & bulk culture for yoghurt preparation.	<ul> <li>Concept of yoghurt culture</li> <li>Lactic acid bacteria</li> <li>Different types of commercial culture.</li> <li>Bacterio phase</li> </ul>
<ul> <li>4. Heat in boiling water for 1 hr.</li> <li>5. Cool to 42 deg Celsius.</li> <li>6. Take out freeze dried culture for the freeze &amp; allow coming to ambient temperature.</li> <li>7. Inoculate the whole content into 500 ml milk treated as above.</li> </ul>	Task (What):  Prepare milk for yoghurt culture propagation.  Propagate culture & evaluate	<ul> <li>Falvour production.</li> <li>Judging viability of the culture</li> <li>Mother culture, intermediate culture &amp; bulk culture</li> </ul>
<ul><li>8. Incubate 42 deg Celsius.</li><li>9. Transfer this culture (mother culture) to more quantity of milk @ 2 % &amp; proceed as above.</li></ul>	Standards (How well):	<ul><li>Acidity test</li><li>Bacterial growth curve.</li><li>Procedure of culture preparation</li></ul>
<ul><li>10. Re-propagate the culture in bulk quantities above for use in yoghurt per ph.</li><li>11. Cool &amp; store at 4 deg Celsius immediately deter incubation till further use.</li></ul>	Freeze dried yoghurt culture propagated successfully.  Yoghurt culture with characteristics aroma & acid production obtained.	

Tools/equipment: Hot water bath, conical flask, culture vessels, Incubator, Freeze. Safety:

- 1. Avoid contamination.
- 2. Maintain personal hygiene.

TASK NO: 11 Sanitize glassware & laboratory equipments.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions.  Collect necessary tools, equipment & materials.	Condition(Given): All the laboratory equipment & glass wares have to be sterilized / sanitized.	<ul><li>Construction of autoclave</li><li>&amp; its operation</li><li>Time temperature</li></ul>
3.	Clean all laboratory equipment & glass wares manually using liquid soap.	Task (What):	combination for sterilizing glass wares • Procedure
4.	Plug all glass wares e.g. uncial flask, test tube, pipette with cotton.	Clean & sanitize laboratory equipments.  Clean & sanitize glass wares.	
5.	Wrap the plugged portion with paper.	Standards (How well):	
6.	Put the glass wares into the hot air oven.	All the laboratory equipment & glass ware / sterilized.	
7.	Put on the oven & maintain at required temperature for a period of time.		
8.	In case of SS & other metal equipment, boil in hot water for 10 min.		

Tools/equipment: Autoclave, Hot air oven, pipette holder.

**Safety:** handle the glass ware carefully.

# Module: 2: Sweets Maker

#### Description

This module consists of the knowledge and skills related to sweets making. This module provides skills and knowledge related to the preparation of Khoa based milk sweets, Chhana based milk sweets, cultured/fermented products, and milk based puddings / desserts.

#### Objective

After completion of this module the trainees will be able:

- To prepare Khoa based milk sweets
- To prepare Chhana based milk sweets
- To prepare cultured/fermented products
- To prepare milk based puddings / desserts

#### **Sub-modules:**

- 1. Khoa based milk sweets
- 2. Chhana based milk
- 3. Cultured/Fermented Milk Products sweets
- 4. Milk Based Puddings / Desserts

#### Module Structure

S.N.	Sub-modules	Nature	Total	Full
			hours	marks
1	Khoa based milk sweets	T+P		
2	Chhana based milk sweets	T+P	190	150
3	Cultured/Fermented Milk Products	T+P		
4	Milk Based Puddings / Desserts	T+P		
	Total		190	150

#### Module: 2

#### Sub module: 1: Khoa Based Milk Sweets

#### **Description:**

This sub module consists of knowledge and skills related to khoa based milk sweets making technology. It consists of tasks related to khoa based milk sweets making. Each task structure consists of task steps, terminal performance objective [TPO], and related technical knowledge essential for the task.

#### Objective:

After its completion of this module the trainees will be able:

- To develop the concept of sweet
- To prepare gulab jamun
- To prepare kala-jamun
- To prepare pantuwa/ledikeni
- To prepare lalmohan
- To prepare burfi
- To prepare kalakand
- To prepare milk cake
- To prepare peda
- To prepare Rabri
- To prepare kulfi
- -

#### Tasks:

- 1 Develop the concept of sweet
- 2 Prepare gulab jamun
- 3 Prepare kala-jamun
- 4 Prepare pantuwa/ledikeni
- 5 Prepare lalmohan
- 6 Prepare burfi
- 7 Prepare kalakand
- 8 Prepare milk cake
- 9 Prepare peda
- 10 Prepare Rabri
- 11 Prepare kulfi

TASK NO: 1 Develop the concept of sweets.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Define sweet Enlist importance of sweet	Condition(Given): Sweets cook book	<ul><li>Concept of sweets</li><li>Importance of sweet</li></ul>
3. 4.	Enlist general types of sweet Enlist milk based sweets		<ul><li>General type of sweet</li><li>Type of milk based sweet</li></ul>
		Task (What): Develop the concept of sweets	
		Standards (How well): Concept of sweet developed.	

T	ASK NO: 2 Prepare Gulab-jamun.		
	Performance steps	Terminal Performance Objective	Related Technical Knowledge
<ol> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> </ol>	Receive instructions. Collect necessary tools, equipment & materials. Take 300 gm of Dhop type (less dry) khoa with 40 to 50% moisture. Add 3 gm of baking powder. Knead well & roll into a rounder cylindrical shape of 15-20 gm pieces. Deep fry inedible oil or ghee in a	Condition(Given): Khoa, frying oil, sugar, baking powder, Shallow pan, wooden plank  Task (What): Prepare sugar syrup. Prepare the dough. Fry the balls.	<ul> <li>Quality of khoa</li> <li>Quality of taking powder</li> <li>Preparation of sugar syrup</li> <li>Characteristics of gulab jamun</li> <li>Procedure</li> </ul>
7.	shallow pan until they acquire a golden colour.  Put the fried halls into sugar syrup of 62.5% count ration.  Allow to soap for few hrs.	Standards (How well): Golden colored sweet prepared with characteristics texture & body.	

Tools/equipment: Shallow pan, wooden plank.

- 1. Protect yourself from hot oil.
- 2. Put the ball into the hot oil carefully.

Performance steps	Terminal Performance Objective	Related Technical Knowledge		
<ol> <li>Receive instructions.</li> <li>Collect necessary tools, equipment &amp; materials.</li> <li>Mix khoa &amp; Chhana with wheat flour @ 5-6%.</li> <li>Add baking powder @ 0.5%.</li> <li>Knead into smooth dough.</li> <li>Divide into balls.</li> <li>Deep fry in ghee till the surface is almost black in colour.</li> <li>Remove the balls from the oil &amp; soak in 60% sugar syrup for few hrs.</li> <li>Remove from the syrup &amp; store till consumption.</li> </ol>	Condition(Given): Khoa, frying oil, sugar, baking powder, wheat flour, Shallow pan, wooden plank  Task (What): Prepare sugar syrup. Prepare the dough. Fry the balls.  Standards (How well): Dark colored sweet prepared with characteristics texture & body.	<ul> <li>Quality of khoa</li> <li>Quality of taking powder</li> <li>Preparation of sugar syrup</li> <li>Characteristics of kaling jamun</li> <li>Procedure</li> </ul>		

Tools/equipment: Shallow pan, wooden plank.

- 1. Protect you from hot oil.
- 2. Put the ball into the hot oil carefully.

TA	ASK NO: 4 Prepare Pantuwa/Ledik	keni	
	Performance steps	Terminal Performance Objective	Related Technical Knowledge
2.	Receive instructions.  Collect necessary tools, equipment & materials.  Mix the following ingredients in	Condition(Given): Chhana, khoa,maida, suji, sugar baking powder,frying oil, karahi & oven	<ul> <li>Chhana</li> <li>Khoa</li> <li>Syrup Preparation</li> <li>Characteristics of pantuwa.</li> <li>Procedure</li> </ul>
	given proportion.  cow milk Chhana – 50%  Khoa (Dhap type)-40%  Mavida – 3%  Arrorot – 3%  Suji – 3%  Grand Sugar – 0.7%  Backing powder –0.3%	Task (What): Prepare Pantuwa/Ledikeni	Flocedure
4.	Knead to form dough with approx 40% moisture.	Standards (How well): A product similar to	
5.	Make spherical balls.	Gulabjamun called pantuwa/ Ledikeni prepared using khoa,	
6.	Fry in hydro-generated oil (120 deg Celsius).	Chhana & other ingredeants.	
7.	Remove for the oil & dip in 55% sugar syrup at 60 deg Celsius for 4 hours.		

Tools/equipment: Shallow pan, wooden plank. Safety:

- 1. Protect you from hot oil.
- 2. Put the ball into the hot oil carefully.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3	Receive instructions.  Collect necessary tools, equipment & materials.  Take Chhana & mix with 2-3 % of wheat flour.	Condition(Given): Chhana, frying oil, karahi,wheat flour & oven.	<ul> <li>Quality of khoa/chhana</li> <li>Quality of taking powder</li> <li>Preparation of sugar syrup</li> <li>Characteristics of lalmohan</li> <li>Procedure</li> </ul>
4	Knead into a uniform dough	Task (What):	
5	Roll into small balls.	Prepare sugar syrup.	
6	Deep fry in ghee until light brown	Prepare the dough.	
	colour.	Fry the balls.	
7 8	Transfer fried balls to 60% sugar syrup. Allow to soak for few hrs.		
		Standards (How well): Red colored sweet prepared with characteristics texture & body.	

Tools/equipment: Shallow pan, wooden plank.

- 1. Protect you from hot oil.
- 2. Put the ball into the hot oil carefully.

TA	ASK NO: 6 Prepare Burfi.		
	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3 4	Receive instructions.  Collect necessary tools, equipment & materials.  Take khoa & knead with hand as smooth texture as possible.  Mix sugar (crystallice) @ 30% of khoa.  Heat on direct fire to heated the	Condition(Given): Khoa,sugar,flavouring ingredients, Iron Karahi, tray, knife	<ul> <li>Quality of khoa suitable</li> <li>Additives added in burfi</li> <li>Characteristics of burfi</li> <li>Packaging of sweet</li> <li>Keeping quality</li> <li>Procedure</li> </ul>
6	khoa & sugar well.  Handle the content of the pan carefully to produce desirable attributes of flavor, body & texture.  Add flavouring ingredients judicially in pan at suitable stage mostly	Task (What): Prepare Burfi	
8 9 10	forwards the end of cooking process.  Pour the product into a tray having the desire thikness.  Allow to set at ambient temp.  Cut the burfi into required shape & size.	Standards (How well): Burfi with characteristics flavour, loudy & texture prepared.	
11	Pack in a paper or corrugated carob ox.		

Tools/equipment: Iron Karahi, tray, knife.

TA	ASK NO: 7 Prepare Kalakand.		
	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3	Receive instructions.  Collect necessary tools, equipment & materials.  Take buffalo milk with 6% fat & 9% SNF in Iron karahi.	Condition(Given): Iron Karahi, tray , knife & ladder , buffalo milk, sugar & flavoring ingredients.	<ul><li>Testing the quality of milk</li><li>Characteristics of kalakand</li><li>Procedure</li></ul>
5	Place the karahi on brisk & non smoky fire with continious stirring with ladle with circular motion.  Reduce the intensity of heat, when	Task (What): Prepare Kalakand	
7	semi solid stake in reached, Add sugar @ 6-7% by the wt. Of milk & stir well. Add chopped nuts & flavouring ingredients & stir for minutes more.	Standards (How well): Kalakand with characteristics flavour, loudy & texture prepared.	
9	Transfer the fired product into a tray greased with ghee for cutting & setting.  Cut the set product into pieces & pack.		

Tools/equipment: Iron Karahi, tray, knife & ladder. Safety:

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3	Receive instructions.  Collect necessary tools, equipment & materials.  Take the milk with 6% fat & 9%	Condition(Given): Karahi lakle, tray ,milk, citric acid, sugar & parchment paper	<ul> <li>Quality of Raw milk</li> <li>Process of caramalization</li> <li>Characteristics of milk cake</li> <li>Consumer preference</li> </ul>
4	SNF.  Boil in karahi for 3 minutes & add citric acid @ 0.02% (W/volume of milk).	Task (What): Prepare milk cake.	Procedure
5	Continue boiling till volume is reduced to 50%.		
<ul><li>6</li><li>7</li><li>8</li></ul>	Add sugar @6% (w/v).  Continue desiccation with fast stirring to get dough like consistency.  Transfer the content into a greased	Standards (How well):  Milk cake without colour differentiated prepared  Milk cake with colour differ product prepared.	
9	Allow to cool slowly in insulated box for 5-6 hrs. Or put the bottom of the tray in ice water to have colour differentiation. Lower layer becomes whiter.		
10	Cut in desired shape & size when the product is cooled.		
	Pack in parchment paper.  Store at 5 deg. Celsius till consumption.		

Tools/equipment: Karahi lakle, tray.

TA	ASK NO: 9 Prepare Peda		
	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3 4 5 6 7	Receive instructions.  Collect necessary tools, equipment & materials.  Mix khoa & sugar in the ration of 3:1.  Heat the khoa-sugar mixture on a gentle fire till the mixture turns relatively firm.  Remove the pan for the fire.  Mix nuts & flavouring substances if needed.  Mix the content thoroughly make into balls of 15-20 gm size by rolling between the palms after applying little ghee to avoid sticking.  Flatten the balls to give the disk shape or use different shapes dies molds for giving the shape.  Pack in card board.	Condition(Given): Karahi, tray, ladle.,khoa, sugar, nuts & flavoring ingredients.  Task (What): Prepare peda using khoa & sugar. Give shape using dies/molds.  Standards (How well): Peda having whitish colour & grainy texture prepared from khoa & sugar.	<ul> <li>Different type of common ingredient used for flavouring or colouring peda</li> <li>Characteristics of peda.</li> <li>Keeping quality</li> <li>Quality of khoa used for peda</li> <li>Factor affecting quality of peda</li> <li>Composition of peda</li> <li>Procedure</li> </ul>

Tools/equipment: Karahi, tray, ladle.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3 4 5	Receive instructions.  Collect necessary tools, equipment & materials.  Take 3-4 litre of buffalo milk in a Karachi.  Heat at shim moving temperature (85-90 deg Celsius).  Fan the surface to facilitate the skin formation.  Break skin (3-4 can pieces) with wooden stick and remove to cuter	Condition(Given): Karahi, Wooden stick, buffalo milk, sugar & flavour & nuts.  Task (What): Prepare Rabri.	<ul> <li>Characteristics of rabri.</li> <li>Colour &amp; flavouring substances used in rabri production</li> <li>Procedure</li> </ul>
11	part of the vessel.  Reduce volume to 1/5th  Add sugar @ 5-6% of original milk.  Immerse the layers of the skin into the concentrated milk.  Heat for a white.  Add desired flavour & nuts.  Serve chilled.	Standards (How well): White to brownish colour with pleasant caramelized flavoured product produced.	

Tools/equipment: Karahi, Wooden stick.

TA	ASK NO: 11 Prepare Kulfi.		
	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3	Receive instructions.  Collect necessary tools, equipment & materials.  Take cow /buffalo mix milk in a pan	Condition(Given): Pan, ladle, cones, Earthen pot, milk,sugar,khoa,ice, salt, cones.	<ul> <li>Formulation of kulfi</li> <li>Freezing through the use of Ice &amp; salt</li> <li>Procedure</li> </ul>
4 5	oven fire.  Concentrate the milk & add sugar & mix well.  Add small quality of khoa/skim milk	Task (What): Prepare Kulfi	
6	powder while boiling the milk.  Add nuts & saffron.  Fill in the mixture aluminum cones/plastic cones & put the lid or seal with wheat flour.	Standards (How well): Kulfi of delicious quality produced having characteristics flavour.	
8	Seal the cones in salt- ice mixture in an earthen pot.		
9	Agitate vigorously from time to time effect heat transfer.		

**Tools/equipment:** Pan , ladle, cones, Earthen pot. **Safety:** 

#### Module: 2

#### Sub-module: 2: Chhana Based Milk Sweets

#### **Description:**

This sub module consists of knowledge and skills related to chhana based milk sweets processing technology. It consists of tasks related to chhana based milk sweets making. Each task structure consists of task steps, terminal performance objective [TPO], and related technical knowledge essential for the effective performance of the task.

#### Objective:

After its completion of this module the trainees will be able:

- To prepare Rasogolla
- To prepare Rasomalai
- To prepare Rajbhog
- To prepare Kheer mohan
- To prepare Sandesh
- To prepare Chhana murki
- To prepare Cham-cham
- To prepare Sitabhog
- To prepare Chhana gaja
- To prepare Chhana kheer
- To prepare Chhana pakora

#### Tasks:

- 1 Prepare Rasogolla
- 2 Prepare Rasomalai
- 3 Prepare Rajbhog
- 4 Prepare Kheer mohan
- 5 Prepare Sandesh
- 6 Prepare Chhana murki
- 7 Prepare Cham-cham
- 8 Prepare Sitabhog
- 9 Prepare Chhana gaja
- 10 Prepare Chhana kheer
- 11 Prepare Chhana pakora

Pe	rformance steps	Terminal Performance Objective	Related Technical Knowledge
	Receive instructions. Collect necessary tools, equipment & materials. Take freshly prepared cow milk Chhana and add with wheat flour & sodium hycarbonate (optional). Mix & knead to smooth paste. Divide the paste into 8-10 gm pieces. Roll between palms to firm halls. Prepare sugar syrup for cooking, 3 parts of sugar size mixed with 1 part of whey & 2 parts of water. Adjust the pH of sugar syrup to 6.8 with calcium hydroxide. Dip the balls in cooking medium. Regulate the heat to import a suitable form to balls.	Condition(Given): Milk heating vessel, plunger, karahi, ladder.,chhana,wheat flour,sugar.  Task (What): Prepare the Chhana balls. Cook the balls & stabilize & store.	<ul> <li>Introduction of rasogolla</li> <li>Difference between cow milk &amp; buffalo chhana</li> <li>Yield of rasogolla</li> <li>Preparation of sugar syrup for cooking &amp; storage</li> <li>Hydropower</li> <li>Characteristics of Rasogolla</li> <li>Procedure</li> </ul>
12	Cook for 20 min.  Add a small amount of water & whey solution continuously to maintain the contraction of the syrup.	Standards (How well): Snow white Rasogolla produced with spongy, chewy body & smooth texture.	
13	Adjust the ratio of water & whey so as to maintain the pH of solution to 6.8.		
14	Transfer the balls to container with water at 30-35 deg Celsius for texture stabilization & colour improvement.		
15	Transfer the balls to sugar after 5-10 minutes of texture stabilization syrup with 50-60 Brix for 1-2 hours.		
16	Transfer the balls to 40-50 Brix		
17	sugar syrup.  Cool the rasugolla to 10 deg Celsius.		

**Tools/equipment:** Milk heating vessel, plunger, karahi, ladder.

TASK NO: 2 Prepare Rasomalai

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3	Receive instructions.  Collect necessary tools, equipment & materials.  Take Chhana & knead with 1-4% wheat flour to smooth dough.  Portion the dough & roll into balls	Condition(Given): Milk heating vessel, plunger, karahi, ladder, Chhana, wheat flour, sugar.	<ul> <li>Introduction of rasomalai</li> <li>Characteristics of rosmalai</li> <li>Market potential</li> <li>Economy of production</li> <li>Preparation of rasogolla</li> <li>Procedure</li> </ul>
5	having smooth texture without cracks.  Cook like rosugulla & stabilizer like Rasogolla.  Prepare the concentrated milk by	Task (What): Prepare Rasomalai	Troccase
7 8	evaporating the milk upon ¼ of its volume. Add 5.0% of sugar while boiling.  Use light Rabri to store the balls.  Transfer the balls to concentrated	Standards (How well): Flattened Chhana patties floating in thickened milk produced.	
9	sweet milk. Store chilled.		

**Tools/equipment:** Milk heating vessel, plunger, karahi, ladder. **Safety:** 

# **Task Analysis**

TASK NO: 3 Prepare Rajbhog.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3	Receive instructions.  Collect necessary tools, equipment & materials.  Knead Chhana into uniform in	Condition(Given): Pan, wooden plank, ladle, Chhana, saffron, sugar, silver foil.	<ul> <li>Introduction of rajbhog</li> <li>Preparation of sugar syrup</li> <li>Cooling &amp; flavouring of</li> </ul>
4	dough mixed with small amount of saffron.  Portion & shape into balls with hands. The size of the balls in	Task (What): Prepare Chhana balls	<ul><li>the sweet</li><li>Characteristics of the rajbhog</li><li>Procedure</li></ul>
5	almost double than Rasogolla.  Place a raisin or mutt at the cuter of the ball. While shaping	Cook the balls in the syrup.	Troccare
6	Cook the balls in 50% sugar solution.	Standards (How well):	
7	Continue cooking till desirable body & texture in achieve.	A sweet similar to Rasogolla but larger in size & ballooned produced.	
8	Remove the ball from the syrup & wrap in silver foil.		

**Tools/equipment:** Pan, wooden plank, ladle **Safety:** 

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3 4 5 6 7	Receive instructions. Collect necessary tools, equipment & materials. Knead Chhana with 1-4% wheat flour to smooth paste. Portion the dough & roll into balls smooth texture without cracks. Flatten the balls into round shape. Process similar to Rasogolla. Remove the cooked balls & dip into concentrated milk.	Condition(Given):  Milk heating vessel, plunger, karahi, ladder, Chhana, wheat flour, sugar, khoa.  Task (What):  Prepare thick have ball.  Cook in syrup.	<ul> <li>Introduction of kheer mohan</li> <li>Rasogolla preparation.</li> <li>Concentrating the milk.</li> <li>Decorating the sweets</li> <li>Procedure</li> </ul>
3	Remove from the concentrated milk & sprinkle with grated khoa.	Standards (How well): A sweet similar to Rasogolla dipped in thickened milk prepared.	

**Tools/equipment:** Milk heating vessel, plunger, karahi, ladder **Safety:** 

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3 4 5	Receive instructions.  Collect necessary tools, equipment & materials.  Take cow milk Chhana.  Knead to smooth paste & divide into two parts.  Take one hot of kneaded Chhana & add sugar @ 60% (w/w) of Chhana.  Cook to 75 deg Celsius for 15 minutes with continious stirring & scrapping till initial pat formation occurs.	Condition(Given): Milk heating vessel, plunger, karahi, ladder, Chhana, sugar.  Task (What): Prepare Sandesh	<ul> <li>Introduction of sandesh</li> <li>Characteristics of sundesh</li> <li>Different varieties of sandesh</li> <li>Caramalization</li> <li>Economy of production</li> <li>Procedure</li> </ul>
	Add remaining Chhana.  Resume heating to increase the temperature to 60 deg Celsius in 5 minutes for development of cooked flavour (colouring & flavouring substance may be added here).  Cool to 37 deg Celsius in 10 min.  Mould in desired shape & size.  Store at 7 deg Celsius.	Standards (How well): Soft type of sandesh produced having firm body & smooth texture.	

Tools/equipment: Pan, ladle.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3	Receive instructions.  Collect necessary tools, equipment & materials.  Knead the Chhana and make into 10 mm thick flat slab.	Condition(Given): Karahi, ladle, knife.,Chhana, sugar & flavouring & colouring ingredients.	<ul> <li>Introduction of chhana murki</li> <li>Chhana production.</li> <li>Characteristics of the sweet.</li> </ul>
5	Cut into small cubes of about 10 mm.  Cook the cubes in boiling sugar syrup (of three string consistency) in karahi for 5 minutes with gentle stirring	Task (What): Prepare Chhana - murki	<ul> <li>Market potential &amp; economy of production.</li> <li>Decoration of the sweets</li> <li>Procedure</li> </ul>
6 7 8	gentle stirring.  Remove the karahi for the fire and continue stirring till the sugar in coated uniformly around the cubes.  Remove the cubes from syrup.  Sprinkle the cubes with flavours & colours after cooling and decorate with dry nut flakes.	Standards (How well): The cubes of Chhana made & cooked in syrup. Flavour & colour. Decorated.	

Tools/equipment: Karahi, ladle, knife. Safety:

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3 4	Receive instructions. Collect necessary tools, equipment & materials. Knead the Chhana into uniform dough & portion & shape with hand into balls. Boil the balls in 50% sugar syrup until desirable body & texture in achieve. Remove for the syrup & cut into half.	Condition(Given): Pan, knife. Chhana, sugar, khoa & silver foil.  Task (What): Prepare Cham-cham.	<ul> <li>Introduction of cham</li> <li>Cham-cham production.</li> <li>Characteristics of the cham-cham</li> <li>Market potential &amp; economy of production.</li> <li>Decoration of the sweets</li> <li>Procedure</li> </ul>
<ul><li>6</li><li>7</li><li>8</li></ul>	Put a layer of khoa as sandwich between two halves. Coat the surface with sugar or khoa powder. Wrap into silver foil.	Standards (How well): Cham-cham for Chhana prepared having firm body & close knit texture.	

Tools/equipment: Pan, knife.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3 4 5	Receive instructions. Collect necessary tools, equipment & materials. Mix maida & buffalo milk Chhana. Grind to smooth pasty form. Prepare noodle like strands by pressing the mixture through a salve. Deep fry in refined oil & immerse in sugar syrup.	Condition(Given): Pan, ladle, maida, buffalo milk, frying oil.  Task (What): Prepare Sita bhog.	<ul> <li>Introduction of sits bhog</li> <li>Characteristics of sita bhog</li> <li>Chhana preparation</li> <li>Procedure</li> </ul>
		Standards (How well): A sweet produced having rich taste.	

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3 4 5 6	Receive instructions.  Collect necessary tools, equipment & materials.  Mix Chhana with 50% sugar, suji & maida.  Knead to paste.  Prepare balls with hands.  Cook in concentrated boiling sugar syrup till dark.	Condition(Given): Pan,Chhana, sugar , maida & suji.  Task (What): Prepare Chhana Gaja.	<ul> <li>Introduction of chhana gaja</li> <li>Chhana preparation.</li> <li>Characteristics of gaja sweets</li> <li>Procedure</li> </ul>
		Standards (How well): Chhana Gaja produced with rich flavour, taste & dark colour.	

TASK NO: 10 Prepare Chhana kheer.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2	Receive instructions. Collect necessary tools,	Condition(Given): Buffalo milk, Pan, Chhana	Introduction of chhana kheer
3	equipment & materials.  Boil buffalo milk in pan over		<ul><li>Caramlization reaction</li><li>Characteristics of chhana</li></ul>
4	open fire to thick consistency resembling evaporated milk.  Boil till it gets caramelized.	Task (What): Prepare Chhana kheer.	<ul><li>kheer</li><li>Procedure</li></ul>
5	Serve sprinkle raw granules Chhana over the caramelized		
	milk.	Standards (How well): A highly nutritious product prepared with rich taste & caramlized flavour.	

# **Task Analysis**

TASK NO: 11 Prepare Chhana Pakora.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1 2 3 4 5	Receive instructions. Collect necessary tools, equipment & materials. Mix Chhana with maida gram flour & sugar. Knead the mixture to a paste. Sprinkle the paste over hot oil for frying. Soak the fried pieces in sugar till they become quite hard.	Condition(Given): Pan, ladle, Chhana, maida, gram flour, frying oil.  Task (What): Prepare Chhana Pakora.	<ul> <li>Introduction of chhana pokara</li> <li>Sugar syrup preparation</li> <li>Chhana preparation</li> <li>Characteristics of chhana pakora</li> <li>Procedure</li> </ul>
		Standards (How well): Chhana pokora produced with sweet & rich taste.	

#### Module: 2

# Sub-module: 3: Cultured / Fermented Products

#### **Description:**

This sub module consists of knowledge and skills related to cultured / fermented milk processing technology. It consists of tasks related to cultured / fermented milk products making. Each task structure consists of task steps, terminal performance objective [TPO], and related technical knowledge essential for the effective performance to the task.

#### Objective:

After its completion of this module the trainees will be able:

- To prepare Mishti doi
- To prepare Shrikhand (sikarni) by traditional method.
- To prepare Kadhi by traditional method.
- To prepare Raita
- To prepare Dahi vada

#### Tasks:

- 1. Prepare Mishti doi
- 2. Prepare Shrikhand (sikarni) by traditional method.
- 3. Prepare Kadhi by traditional method.
- 4. Prepare Raita
- 5. Prepare Dahi vada

TASK NO: 1 Prepare Misti Doi

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2. 3. 4.	Receive instructions.  Collect necessary tools, equipment & materials.  Take cow, buffalo or mixed milk.  Add sugar @ 6% caramel @ 0.1 to	Condition(Given): Pan, ladle, earthen plastic cups, Incubator, milk, sugar, caramel, dahi, eathen cups	<ul> <li>Concept of fermented products</li> <li>Types of fermented product</li> <li>Introduction of misti doi</li> </ul>
<ul><li>5.</li><li>6.</li></ul>	0.12. Boil & partially concentrate by simmering over low fire. Hold for 20 minutes while boiling or at 90 deg Celsius.	Task (What): Prepare mishti doi.	<ul> <li>Preparation of misti doi</li> <li>Characteristics of misti doi</li> <li>Dahi culture preparation &amp; relation</li> <li>Procedure</li> </ul>
8. 9. 10.	Cool to ambient temperature or to 40 deg Celsius.  Add lactic culture (Dahi culture) @ 1%.  Fill in the earthen or plastic cup.  Inoculate at 40 deg Celsius till firm body curd has set.  Transfer to cold store.	Standards (How well): Fermuted milk produced having creams to light brown colour, firm consistency, smooth texture & pleasant aroma.	

**Tools/equipment:** Pan, ladle, earthen plastic cups, Incubator **Safety:** 

TASK NO: 2 Prepare shrikhand (Sikarni) by traditional method.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
<ol> <li>1.</li> <li>2.</li> <li>3.</li> <li>5.</li> <li>7.</li> <li>8.</li> </ol>	Receive instructions. Collect necessary tools, equipment & materials. Take cow, buffalo or mixed milk in a venal. Boil & cool to 30-35 deg Celsius. Incubate with dahi culture @ 0.5- 1% (for previous day production). Leave the milk at room temperature until it sets firm. Stir & hand in a muslin cloth for 10-12 hrs to drain off the whey. Mix chakka with sugar usually 50- 60 % of curd quality, flavour,	Condition(Given):  Milk heating vessel, plunger, muslin cloth, milk, dahi,muslin cloth, sugar & flavouring & colouring materials.  Task (What): Prepare dahi. Prepare muska. Prepare shrikhand.	<ul> <li>Introduction of sikarni</li> <li>Method of preparation</li> <li>Yield of muska (chakka)</li> <li>Lactic culture</li> <li>Commonly used additives.</li> <li>Yield of shrikhand</li> <li>Shelf-life of shrikhand</li> <li>Shrikhand preparation by factory method</li> <li>Procedure</li> </ul>
9.	colour, herbs & spices.  Fill in the cup, chill & serve.	Standards (How well): A product with light yellow color produced having smooth texture & light acidic aroma.	

Tools/equipment: Milk heating vessel, plunger, muslin cloth. Safety:

TASK NO: 3 Prepare Kadhi by traditional method.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2. 3. 4.	Receive instructions.  Collect necessary tools, equipment & materials  Take stirred dahi or butter milk.  Add 5-8% of besan (Bengal graw	Condition(Given): Karahi, ladle.,dahi ,besan, frying oil & spices.	<ul> <li>Introduction of khadi</li> <li>Method of preparation</li> <li>Frying the balls of besan</li> <li>Characterize taste of kadhi</li> </ul>
	flour) which acts as thickening agent.	Task (What): Prepare Kadhi	Dahi preparation & churning
5.	Prepare fried balls of spiced Bengal graw (besan) butter (pakora).	Trepare Radiii	Procedure
6.	Add pakora as prepared above & boiled vegetables at the end of	Standards (How well): Kadhi with milk acidic taste &	
7.	preparation.  Add salt and sautéed onion along with spices to the kadhi.	cooked flavour prepared for durned dahi.	
8.	Use dahi in kadhi preparation is made for milk with 0.8-1% fat.		

Tools/equipment: Karahi, ladle.

TASK NO: 4 Prepare Raita.

<ul> <li>2. Collect necessary tools, equipment &amp; materials</li> <li>3. Take dahi &amp; mix it with a spoon to smoothness by adding a small quality of milk to develop soft consistency.</li> <li>4. Add salt, black pepper &amp; fried mustard seeds or roasted cumin seeds &amp; mix well.</li> <li>5. Add boiled or raw vegetables or besan granules &amp; mix thoroughly.</li> <li>6. Add fruits now.</li> <li>7. Garnish the mixture with little red pepper, garam masala &amp; chopped mint (coriander leaves and allow to stewed undisturbed for few minutes to equaliterate &amp; develop uniform flavour.</li> <li>Pan, ladle, knife, hand beater, dahi, milk, salt, spices, vegetables.</li> <li>I</li> <li>Task (What):</li> <li>Prepare Raita.</li> <li>F</li> <li>Standards (How well):</li> <li>A popular delicacy taken along</li> </ul>	Knowledge
<ul> <li>8. Prepare fried batter of besan or moong dal by taking 100 gm of besan / moongdal flaur in 100 ml of water.</li> <li>9. Beat the mixture to incorporate air &amp; develop a light body.</li> <li>10. Add ½ tea spoon of salt &amp; baking powder while beating the mixture.</li> <li>11. Run the batter through a perforated mould dye &amp; fry the small granules at 185 deg Celsius until they are light brown in colour.</li> <li>12. Sink the granules in salted boiling water &amp; squeeze the excess water.</li> <li>13. Mix the granules in dahi, which absorb a considerable amount of water to yield raita relatively thick in consistency.</li> </ul>	Requirements of dahi for raita  Different varieties of raita Different ingredients used for raita Preparation of fried besan battens for raita Procedure

**Tools/equipment:** Pan, ladle, knife, Hand beater. **Safety:** 

TASK NO: 5 Prepare Dahi vada.

Performance steps	Terminal Performance Objective	Related Technical Knowledge
<ol> <li>Receive instructions.</li> <li>Collect necessary tools, equipment &amp; materials.</li> <li>Take equal quantity of urad dal &amp; grau dal or urad dal only (500gm) (halves with skin).</li> <li>Soak in water over night &amp; remove the skin.</li> <li>Grind the dal yielding very soft texture.</li> </ol>	Condition(Given): Karahi, Grinder, Frying pan, hand bitter., urad dal (mas dal), garam masala, spices, frying oil, salt	<ul> <li>Difference between raita &amp; dahi vada</li> <li>Serving the dahi vada.</li> <li>Spices used in dahi vada preparation</li> <li>Procedure</li> </ul>
<ol> <li>Add ½ tea spoon garam masala 0-1 teaspoon of red chili powder, salt ginger &amp; other ingredients as required.</li> <li>Mix all the ingredients and shape into patties of 5-7 cm diameter &amp; 1-2 cm thickness.</li> <li>Fry the patties in ghee or oil at 185 deg Celsius to cook properly to golden brown colour.</li> <li>Soak in salted water for 10 min &amp; squeeze to remove excess water</li> </ol>	Task (What): Prepare vada/bhlla for urad dal & grand al or gourd coconut. Fry the patties & color with dahi & other spices.	
oil, helping to develop pure texture.  10. Immerse the patties in dahi which has been beaten earlier to trimmer consistency.  11. Garnish the patties with garam masala, chili powder, & some times with chopped mint leaves.  12. Use sweet sour tamarind (imli) sauce with coriander, south (ginger powder) raisin etc.  13. Pour the above sauce above the	Standards (How well): Two varieties of dahi vada prepared using urad dal, gourd dal & groud coconut and dahi having salty & acidic taste.	
dahi vada before serving. <b>Tools/equipment:</b> Karahi, Grinder.	Emino non-hand hittor	

**Tools/equipment:** Karahi, Grinder, Frying pan, hand bitter. **Safety:** 

### Module: 2

# Sub-module: 4: Milk Based Puddings / Desserts

### **Description:**

This sub module consists of knowledge and skills related to milk based pudding and desserts making technology. It consists of tasks related to milk based pudding and desserts making. Each task structure consists of task steps, terminal performance objective [TPO], and related technical knowledge essential for the effective performance of the task.

### Objective:

After completion of this module the trainees will be able:

- To prepare Kheer
- To prepare Lauki kheeer
- To prepare Sohan halwa
- To prepare Gajar-ka-halwa
- To prepare Kaju burfi

### Tasks:

- 1 Prepare Kheer
- 2 Prepare Lauki kheeer
- 3 Prepare Sohan halwa
- 4 Prepare Gajar-ka-halwa
- 5 Prepare Kaju burfi

TASK NO: 1 Prepare Kheer.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions.  Collect necessary tools, equipment & materials.  Take milk preferably whole milk &	Condition(Given): Pan, ladle, whole milk, rice, sugar,	<ul> <li>Concept of desserts</li> <li>Types of dessert</li> <li>History &amp; background of kheer.</li> </ul>
4.	boil on open fire.  Add presoaked rice @ 5-6% of weight of milk and 6-8% of sugar in simmering milk.	Task (What): Prepare Kheer	<ul> <li>Nutritional value.</li> <li>Selection of rice for kheer (Basmati broken rice is considered best).</li> </ul>
5.	Continue heating till the rice softens & shows the signs of gelatisation, leading to substantial thickening.		<ul> <li>Selection of milk for kheer preparation.</li> <li>Selection of other</li> </ul>
6. 7.	Add chopped nuts and cardamom.  Dehydrate milk upon 33% of original volume to get better consistency & flavoour	Standards (How well): Kheer with white to slightly brownish in colour & rich sweet taste prepared.	substitute of rice  • Procedure
8.	Serve while hot or cooled.		

Tools/equipment: Pan, ladle.

TASK NO: 2 Prepare Lauki kheer.

Performance steps	Terminal Performance Objective	Related Technical Knowledge
<ol> <li>Receive instructions.</li> <li>Collect necessary tools, equipment &amp; materials.</li> <li>Take 50gm of rice, wash &amp; soak for 3 hours.</li> <li>Crush the rice lightly and add in boiling milk till the rice becomes tender.</li> <li>To this, add 250 gm of sugar &amp; continue cooking till the milk thickness.</li> <li>Take 250 gm of seedless lauki (Bottle gourd) grate it &amp; steam for 15 minutes is make it tender.</li> <li>Drain the excess water for the</li> </ol>	Condition(Given):  Pan, ladle, milk, sugar, Lauka, khoa, cadamom powder, custard powder  Task (What): Prepare the materials required for lauki kheer. Prepare lauki kheer using above ingredients.	<ul> <li>Importance of Lauki kheer</li> <li>Characteristics of lauki kheer</li> <li>Ingredients used in kheer making</li> <li>Decorating the kheer</li> <li>Procedure</li> </ul>
steamed & grated lauki by placing on solve.  8. Mix the above steamed lauki in milk mixture & cook for 15 minutes.  9. At last, add 100 gm of khoa, 1-2 gm of cardamom powder & custard powder (5 gm dispersed in 15ml plain water).  10. Further cook for 5 minutes while stirring.  11. Remove for the fire.  12. Garnish the top portion with silvered pistachio and flavored with kewda essence (1 tps) at the time of serving.	Standards (How well): Lauki kheer produced having light greenish yellow, shredded and cooked bottle gourd interspersed in slightly viscous milk.	

Tools/equipment: Pan, ladle.

TASK NO: 3 Prepare Sohan Halwa.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions.  Collect necessary tools, equipment & materials.	Condition(Given): Pan, ladle, buffalo milk, angoori- atta, wheat flour, sugar, ghee, plank & knife.	<ul> <li>Product's characteristics</li> <li>Preparation of wheat to be used for making sohan</li> </ul>
3. 4.	Take whole buffalo milk & soil.  Leave out side for little acidity development (up to 0.18% lactic acid).	Taala (What)	<ul><li>halwa</li><li>Type of atta to be the used</li><li>Procedure</li></ul>
<ul><li>5.</li><li>6.</li></ul>	Mix angoori atta & normal in the ratio 1:2.  Take approximately 150 gram of	Task (What): Prepare sohan halwa.	
7.	above mixture and add into one litre of milk assuring that there is no hump.  Boil the mixture with constant stirring.		
8.	Add sugar @ 10-15% of milk when almost all the moisture has Crapo rated.	Standards (How well): A wheat based product with extremely chewy texture prepared having groove color	
9.	Continue stirring and when mixture is dry, add ghee @ 5% of the milk to facilitate stir frying.	& sweet taste.	
	When halwa attains a brown colour, turn on a flat surface & level.		
	Cut into desired shape & size with a sharp knife when the product is set.  Add nuts before cutting.		

Tools/equipment: Pan, ladle, plank, knife. Safety:

TASK NO: 4 Prepare Gajar-ka-halwa.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2.	Receive instructions. Collect necessary tools, equipment & materials.	Condition(Given):	Nutritive value of Gajar- ka-halwa
<ul><li>3.</li><li>4.</li></ul>	Clean & thinly peal the inedible surface skin of the carrot. Grate finely & pre-cook with steam	Pan, ladle, milk, carrot, sugar, colouring & flavourings, nuts.	<ul><li>Quality of carrot.</li><li>Characteristics of Gajar- ka-halwa</li></ul>
5.	to import requisite tenderness. Add milk & sugar & cook on low flour with intermittent stirring during which milk boils & froths. Add shredded carrots and	Task (What):	<ul> <li>Topping / dressing of sweets</li> <li>Procedure</li> </ul>
7.	concentrated milk form a lumpy mass at the cooking progress With further cooking, free fat oozes out from the lumpy mass imparting a moderate frying effect.	Prepare Gajar-ka-halwa.	
	Observe the colour development to golden / reddish grown coour partly due to the controlled caramelization of sugar & milk.  Increase the rate of scrapping and stirring towards the finishing stage.  Now, add saffron, cardamom,	Standards (How well): Gajar-ka-halwa, bright reddish with certain darkened but glossy fragrant of grated carrot with lumpy body.	
	raisins, slivered almonds & shredded cashew nuts and surface is topped with silver foil.  Serve hot.		

Tools/equipment: Pan, ladle.

TASK NO: 5 Prepare Kaju Burfi.

	Performance steps	Terminal Performance Objective	Related Technical Knowledge
1. 2. 3. 4.	Receive instructions.  Collect necessary tools, equipment & materials.  Take grated khoa & sugar and mix well.  Heat in a heavy bottom shallow pan with continuous stirring to dissolve the sugar.  Add ground cashew & powdered	Condition(Given): Heavy bottom shallow pan, ladle, tray, khoa sugar. Cashew nuts, cooking oil, silver foil.  Task (What): Prepare kaju burfi.	<ul> <li>Composition &amp; nutritive value of kaju Barfi</li> <li>Shelf life of the burfi.</li> <li>Cost analysis</li> <li>Decorating the burfi</li> <li>Procedure</li> </ul>
6.	cardamom when the temperature is reached.  Continue cooking with constant stirring till a soft lump is formed		
7.	that doesn't stick to the side.  Spread over greased try by rolling on the surface to the desired thickness.	Standards (How well): Kaju Burfi with delicious taste produced containing cashew nuts, sugar, milk solid & certain other ingredients.	
8.	Apply silver foil & allow cooling & setting.		
9.	Cut into desired size & shape & pack.		

Tools/equipment: Heavy bottom shallow pan, ladle, tray.

### OJT for Dairy Product and Sweets Maker

#### Overview of OJT

On-the-Job Training is an individual training approach designed to train the learner to perform certain task while working in the job. It creates appropriate working environment for the teaching learning activities. Training is relevant as the learner is being trained in a real work setting. The aim of the On the Job Training (OJT) is to provide the learner the maximum experience & exposure of "The World of Work".

### Objective of OJT

After completion of OJT the trainees will be able to:

- 1. To practice/ apply the skills/ knowledge developed by the trainees through institutional training in the real world of the related occupation
- 2. To practice the skills gained through institutional training that the trainees have not got enough opportunity to practice and apply them due to the institutional constraints and or limitation
- 3. To gain world of work experiences
- 4. To acquire skills and knowledge developed in the related field of occupation
- 5. To make trainees familiar with the future occupation/ job they are going to hold
- 6. To provide trainees with supporting skills and knowledge necessary for the related occupation
- 7. To make trainees familiar with the day to day administrative / management activities applicable in their related occupation.

#### OJT placement

The related training institute needs to perform the followings for OJT placement of the trainees.

Make list of the employer agencies:

- 1. Make list of the Employer agencies:
  - (a) Dairy industries and sweet shops run by the government / Private agencies
  - (b) Dairy industries and sweet shops run by NGOS / INGOS
  - (c) Others
- 2. Select the employer agencies / related industries:
  - (a) Obtain the curriculum
  - (b) Match the skills specified in the curriculum with the occupational activities being conducted by industries.
  - (c) Select the employer agency for OJT which: -
    - Is well equipped and can provide maximum opportunity to practice /develop / apply the skills and knowledge included in the curriculum
    - Can provide recently developed knowledge / skills in the related occupation
    - Has the possibility to offer job for the trainees having satisfactory job performance after the completion of OJT.
    - Can offer facilities to the trainees during OJT.
- 3. Contact employer agency for OJT
- 4. Make agreement with employer agency regarding OJT.
- 5. Orient the employer regarding supervision & evaluation of the trainees on OJT.

- 6. Assign the trainees who have passed institutional training to the selected employer agencies
- 7. Orient the trainees for OJT (Objective, curriculum, activities in which they have to be involved, recording, supervision & evaluation etc.)
- 8. Send Trainees with official letter for OJT.
- 9. Manage / provide salary (at least to cover the living cost) to the trainees.
- 10. Have initial supervision to help socialize and guide the trainees sent for the JOT.
- 11. Have periodic supervision and evaluation of the trainees at least three times at an interval of two months during the period of OJT.
- 12. Collect feedback as inputs for the revision of the curriculum for future.
- 13. Keep records.

### Orientation to the Trainees for OJT

The trainees who are placed on OJT are to be oriented by the related institute about the followings:

- 1. OJT Activities
- 2. OJT Evaluation
- 3. OJT curriculum

#### Suggestion for Trainees for OJT

- 1. Receive orientation for OJT provided / delivered by the related Training institute
- 2. Obtain curriculum
- 3. Obtain official letter for Joining OJT
- 4. Contact the assigned organization
- 5. Maintain attendance
- 6. Manage Accommodation
- 7. Obtain Job description
- 8. Visit / observe the activities related
- 9. Study critically the related units of industry
- 10. Obtain curriculum
- 11. Match the tasks specified in the curriculum with the actual tasks / activities being carried in the industry.
- 12. Make lists of tasks:
  - (a) You need to practice for confidence building
  - (b) You need to practice the skills that are not covered in the institutional Training
  - (c) You need to practice the skills that are not included in the curriculum but need to perform in the real world of the occupation for successful OJT performance.
  - (d) Recently developed skills through research applicable to your level of job after OJT.
- 13. Finalize the Task list consulting with:
  - (a) Your supervisor &
  - (b) Instructor
- 14. Practice / perform / develop as many related skills as possible related to your level of job.
- 15. Perform related administrative functions.
- 16. Perform / develop skills on cue the duties and tasks specified in the job description provided by the employer during OJT.
- 17. Get help form the senior (s) / supervisor (s) to perform the tasks \develop skills as maximum as possible.

- 18. Develop daily diary / Log book
- 19. Fill the daily diary / Log book
- 20. Get signed by your supervisor regularly
- 21. Seek & follow suggestion from seniors
- 22. Show excellent job performance to influence your senior (s) / supervisor so that they could will recommend to the employer to offer you the job after OJT.
- 23. Develop professionalism.

### OJT Evaluation:

The OJT will be evaluated by:

- Related supervisor of organization
- Related instructor/supervisor of the training institute
- CTEVT (representative or assigned expert if needed)

The marks distribution for the OJT evaluation of the trainees will be as follows:

S.N.	Evaluators	Marks Distribution	
		Full Marks	Percentage
1.	Related Supervisor of the industries / Organization	50	50%
2.	Related supervisor / instructor of the training institute	25	25%
3.	External expert	25	25%
	Total	100	100%

## Competencies to be performed during OJT

Trainees are suggested to perform all the critical competencies mentioned above under each module of this **Dairy Product / Sweets Maker** curricular program

### List of Tools and Equipment

### **Dairy Product Maker**

- 1. Adulteration testing kit
- 2. Aluminum can
- 3. Bacteriologies pipette
- 4. Batch pasteurizer
- 5. Batch sterilizer
- 6. Buty renter stopper, key
- 7. Butter churn
- 8. Buty renter brush
- 9. Buty renter stand
- 10. Butyro meter
- 11. Cheese mould
- 12. Country fage
- 13. Electric balance
- 14. Filter cloth
- 15. G. Burette
- 16. Glass Beaker
- 17. Gradual pipette
- 18. Hand butter moulding set
- 19. Homogenizer

#### Sweet Maker

- 1. Basket
- 2. Bata
- 3. Bhatti
- 4. Big cholne
- 5. Butter paper
- 6. Cap
- 7. Chabi(Key)
- 8. Chimta
- 9. Cholne Khurpi
- 10. Cold dish plate
- 11. Cooking pot
- 12. Cylinder
- 13. Décor Kisti
- 14. Dust bean
- 15. Flower knife.
- 16. Fry pen.
- 17. Jhari
- 18. Karai
- 36. wodden ladder.

- 20. Ice-cream machine
- 21. Incubator
- 22. Lactometer
- 23. Milk chilling vat
- 24. Milk container
- 25. Milk measuring device
- 26. Milk pipette
- 27. Milk pipette brush
- 28. Milk sampler
- 29. Oven
- 30. Paneer hoops
- 31. Plastic cups
- 32. Plunger
- 33. Product packing polythine film
- 34. Sample bottle
- 35. Test tube
- 36. Thermometer
- 37. Yoghurts incubator
- 19. Khurpi
- 20. kistey
- 21. Knife
- 22. Ladder
- 23. Micro oven
- 24. Mixer grinder
- 25. Napul
- 26. Oven Range
- 27. Plain pata
- 28. Range
- 29. Roller30. Round pata(Plate)
- 31. Scale(Listi)
- 32. Show case
- 33. Stove
- 34. Sweet cap
- 35. Washing Bashain.

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